



# Application for Information Table

## Sunday, April 30<sup>th</sup>, 2023



Due to the overwhelming response of the past several years, an application process and deadline for applying has been established. This application will assist us in providing a variety of organizations and services for families who have children with special needs. Tables are assigned on a first-in/first-served basis.

**Name/Organization:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City/State, Zip Code:** \_\_\_\_\_

**Telephone #:** \_\_\_\_\_ **FAX #:** \_\_\_\_\_

**Contact Person:** \_\_\_\_\_ **Tel: #:** \_\_\_\_\_

**Business E-Mail Address:** \_\_\_\_\_

**Brief Description of Organization:** \_\_\_\_\_

**SPACE IS LIMITED - YOU WILL BE NOTIFIED IF YOUR APPLICATION IS ACCEPTED**

Each organization is provided one half of a table, under a canopy. **Please note:** We will advise you of your table location prior to the fair. Contact our staff if you need to request a location change. **No changes will be made the day of the fair.**

**There is NO CHARGE for a table, instead we kindly suggest a donation of \$50. to help us offset the cost of the event.**

**DEADLINE FOR APPLICATION IS Monday, April 3, 2023. PLEASE E-MAIL, MAIL OR FAX APPLICATION ASAP.**

[empower@parentsplacefrc.com](mailto:empower@parentsplacefrc.com)

The San Gabriel/Pomona  
PARENTS' PLACE  
1500 S. Hyacinth Avenue, Suite B  
West Covina, CA 91791-3824  
Office (626) 919-1091 FAX (626) 919-2784

For more information on the INFORMATION FAIR or services provided by PARENTS' PLACE, please call (626) 919-1091

**DONATIONS/VOLUNTEERS** — Generous support from the community has allowed us to provide a quality Fair. If you would like to volunteer or donate in addition to having a table, please check the appropriate box below.

**Volunteer:**

- 10:30 a.m. **Saturday** Loading Truck at Parents Place 1500 S. Hyacinth Ave, Suite B, West Covina, CA 91791-3824
- 7:00 p.m. **Saturday** Pre-Cleanup at Park
- 7:00 a.m. **Sunday** Set-up at Park
- 4:00 p.m.-6:00 p.m. **Sunday** Clean-up
- 5:30:00pm-7:45pm **Sunday** Unload Truck at Parents' Place at **1500 S. Hyacinth Ave, Suite B West Covina, CA 91791-3824**

**Donate:**

- Food \$ \_\_\_\_\_
- Supplies \_\_\_\_\_
- Money \$ \_\_\_\_\_
- Water Bottles \$ \_\_\_\_\_

**Sponsor:**

- Moon Bounce (\$250) 3 needed.
- Popcorn Machine (\$150) 4 needed.
- Costumed Characters (\$250)
- Snow Cone Machine (\$155) 4 needed.
- Cotton Candy Machine (\$250) 4 needed.
- Sponsor a craft or project for the children during the Fair \$100 \_\_\_\_\_
- Helium tank (\$800)
- ADA Port-a-Toilet (\$625) 2 needed.
- Generator (\$100) 7 needed.
- Sound System DJ-(\$800)
- 20X20 Tent (\$300 each)
- Print logo/reusable bag (\$250) (3000 bags needed).